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**PART I - NOTIFICATIONS BY GOVERNMENT, HEADS OF DEPARTMENTS
AND OTHER OFFICERS**

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NOTIFICATIONS BY GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
(SER.B)

ANDHRA PRADESH MINISTERIAL SERVICE RULES, 1998 - CHANGE THE NOMENCLATURE OF THE POST OF SENIOR ASSISTANT/UD TYPIST AS SENIOR OFFICE ASSISTANT; JUNIOR ASSISTANT/ ASSISTANT CUM TYPIST INCLUDING CLERK-CUM-TYPIST OR JUNIOR ASSISTANT-CUM-TYPIST / LD TYPIST (TELUGU / HINDI / URDU/ENGLISH) AS JUNIOR OFFICE ASSISTANT; PRESCRIBING COMPUTER PROFICIENCY TEST (CPT) WITH REQUIRED TYPING SPEED AS TECHNICAL QUALIFICATIONS IN PLACE OF CONVENTIONAL TYPEWRITING IN HIGHER GRADE AND LOWER GRADE IN TELUGU AND ENGLISH - AMENDMENT.

[G.O.Ms.No.26, General Administration (Ser.B), 12th March, 2024.]

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and of all other powers hereunto enabling, the Governor of Andhra Pradesh hereby makes the following amendments to the Andhra Pradesh Ministerial Service Rules, 1998 issued in G.O.Ms.No.261, General Administration (Ser.B) Department, dated 14th July, 1998 and published in the Andhra Pradesh Gazette Part. I, Extraordinary, dated the 29th October, 1998 and as subsequently amended from time to time:-

AMENDMENTS

In the Andhra Pradesh Ministerial Service Rules, 1998;

(1) In the said Rules including Annexure-I [Rule 6(1)] and Annexure-II [Rule 11(b)], the words "Senior Assistant" (or) "Senior Assistants" wherever they occur, the words "Senior Office Assistant" (or) "Senior Office Assistants" shall be substituted.

(2) In the said Rules the words, "U.D. Typist", "U.D. Typist (Telugu)", "U.D. Typist (English)" wherever they occur, the words "Senior Office Assistant" shall be substituted.

(3) In the said Rules the words "Junior Assistant" (or) "Junior Assistants" (or) "Assistant cum Typist including Clerk-cum-Typist or Junior Assistant-cum-Typist" (or) LD Typist (Telugu/Hindi/Urdu/English)" wherever they occur, the words "Junior Office Assistant" shall be substituted.

(4) In the Annexure - I to Rule 6 (1), in the table thereunder,

- i. in CLASS - A the S.I no. 4 and 4, the corresponding entries in Colum 1,2 and 3 including note shall be omitted.
- ii. in Class - B, under Category 3, in S.I no 4, the entry (ii) in Colum no (1) L.D. Typist (Hindi) in the Offices other than Heads of Departments and Directorates, shall be omitted.
- iii. in Class-B, under Category 3, after Sl.no 4(i), the corresponding entries in Colum 1, 2 and 3 including note shall be omitted.
- iv. in Class-B, under Category 3, the Sl.no 4(c) the corresponding entries in Colum 1, 2 and 3 including note (i) and (ii) shall be omitted.

(5) In the said Rules in technical qualification of Type writing in Higher Grade and Lower Grade in Telugu, Proficiency Test in Telugu Typing based on computer and Type writing in Higher Grade and Lower Grade in English prescribed for the post of U.D. Typist, L.D. Typist, Assistant-cum-Typist including Clerk-cum-Typist or Junior Assistant-cum-Typist, LD Typist (Telugu/English) wherever they occur shall be omitted.

(6) In Rule 6 under the heading Qualifications,

(i) After Sub Rule 1, the following proviso shall be added, namely :-

"Provided that the Computer Proficiency Test (CPT) with required typing speed shall be technical qualification in terms of Ad-hoc Rule issued in G.O.Ms.No.26, General Administration (Services.B) Department, dated: 24.02.2023 in place of conventional typewriting in Higher Grade and Lower Grade in Telugu and Typewriting in Higher Grade and Lower Grade in English qualifications."

(ii) After sub-rule (9), the following shall be added, namely:-

"(10) The syllabus and scheme of examination of Computer Proficiency Test (CPT) prescribed in Ad-hoc Rule in terms of G.O.Ms.No.26, General Administration (Services.B) Department, dated:24.02.2023 shall be mandatory to all direct Recruitments."

Dr. K. S. JAWAHAR REDDY,
Chief Secretary to Government.

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